



The Virgin Islands Adult Education

NRS Report 2011-2012

Narrative

VISION

The state office of Career, Technical and Adult Education envisions a 21st century adult education system that will be recognized as a viable gateway to higher education, career readiness and as the catalyst for social equity, economic development, and personal enrichment for all adult students in the Virgin Islands.

MISSION STATEMENT

The mission of "Adult Education" in the United States Virgin Islands through the Adult Education and Family Literacy Act is to provide a superior preparation in literacy, numeracy and civics that will provide the adult learner the foundation to promote economic self sufficiency, post secondary readiness and a viable workforce transition.

OBJECTIVE

- To improve the literacy and numeracy gains of Adults in the VI, ages 16 and older, who are in need of services, one level at a time.

STRATEGIES

- Provide training in effective literacy instruction for Adult Educators.
- Provide PD in integrating literacy and numeracy with Adult Career and Tech programs (Promoting co-enrollment)
- RFP for Adult Literacy FFY 2011-2012

ACTIVITIES

- PD provided to keep adult educators abreast of changing trends in adult literacy instruction.
- Continuous PD on how to provide integrated curriculums in adult literacy and adult career and tech.
- Create RFP to be reviewed and approved by VIDE State Director and Legal Counsel Advertise RFP
 - Select candidates to read and score applications
 - Facilitate and oversee award process

- Prepare and submit Sub-grant applications to awardees for signature and then to Commissioner for approval
- Prepare and submit individual programs' budgets and Sub-grant Agreements for sub account creation
- Review and approve obligations and liquidations for timely spend down and adherence to regulation
- Prepare and submit final program reports to State and USDE

Evaluation

- Attendance sheets
- evaluation form
- Program reports
- copies of MOA's, copies of integrated curriculums
- SUCCESSFUL RFP posted
- VIDE Web site posting, Daily News article
- Scoring Matrix, Distribution Matrix
- Complete packet of read and scored applications
- Fully executed Sub-grant Agreements

The AEFLA program will be evaluated in the following phases:

- Phase 1
- Programs' enrollment will be reviewed and compared with assessments (via LACES MIS) quarterly (September, December, March and June), to determine consistency, or increase in enrollment; increase in educational gains and EFLs'.
- Phase 2
- Formative onsite observation of instructors' teaching methods will be conducted for approximately 4 programs (2 in STT/J district and 2 in STX district) between months of October and February (this allows programs to have enough time to complete their start up phase, and for educational observations to be made before the ending phase of the FFY). This formative observation also serves as a determination factor in identifying need for training and professional development.
- Phase 3
- Summative evaluation of individual programs' success through review of attendance records, student and teacher feedback surveys and review of individual programs semiannual progress reports on programs' success and slippages. This will be done in June and be completed in a comparative analysis format, to provide programs with information to formulate ideas relative to program improvement and if possible, collaboration. This will also accompany the federally mandated NRS narrative report.